

LONDON TOWNSHIP
Planning Commission Meeting
As recorded by Amanda Taepke
Monday, August 7, 2017
DRAFT

Chairman Daryl Nichols called the meeting to order at 7:30pm.

Chairman Nichols lead the audience in reciting the Pledge of Allegiance.

Roll Call:

Daryl Nichols – Present

Pam Ackerman – Present

Penny Turner – Present

Doug Darling – Present

James Turner – Excused

Richard Horn – Present

Larry Fiebelkorn – Present

Richard Magnus – Present

LeRoy Zieske – Present

Approval of the Agenda:

Motion by **Richard Horn** and seconded by **Richard Magnus** to accept the Agenda as presented.

All in favor: 8 Opposed: 0

1st Citizens' Time:

A few residents were questioning when the pond ordinance was going to be finished and it was explained it was on the agenda for this meeting, and they were unsure when it would be completed.

Another resident questioned if he can move dirt around his property for fill. He was advised to speak with Dave Friend about how he can achieve that while staying within the ordinance and the current pond moratorium.

As more talk about the pond ordinance and moratorium ensued, Chairman Nichols explained that citizens' time limits the time they can spend on revising the ordinance. Following that statement, a resident asked if the Planning Commission could have a private meeting to accomplish more. The Board explained that because of the Open Meetings Act, that was not a possibility.

Motion by **LeRoy Zieske** and seconded by **Penny Turner** to close citizens' time.

Approval of Minutes:

Motion by **Richard Horn** and seconded by **Larry Fiebelkorn** to table the minutes from meetings dated June 5, June 26, and July 24, 2017, until the next scheduled meeting since multiple Planning Commission members did not receive the minutes in time to review. He also asked to have the minutes emailed to all members of the board so they may review them in a timely manner.

Old Business:

1. Approval of Bylaws

The following amendments were discussed:

Section 1: D. Secretary

Following the sentence already written in the bylaws, adding “The township board may appoint an assistant secretary to record minutes of the Planning Commission meeting and submit a draft to the secretary for review before going to the Planning Commission as a whole, for formal approval.”

Section 2: B. Special Meetings

The first sentence was altered to: “Special meetings may be asked for by applicant upon written request with payment of application fees and complete application and documentation to the zoning department with at least a 30-day notice.”

The following paragraph was added at the end of this section: “Special meetings or workshops may be called by the chairperson with consultation of the zoning official, with prior Township Board approval, with minimum public notice as required by Michigan State Law.”

Section 2: H. Minutes

The third sentence in this section was slightly altered to read: “A draft proposal of minutes shall comply with all Michigan State Laws and shall be given to each Planning Commission member prior to the meeting at which they are to be considered for approval.”

Motion made by **Richard Horn** and seconded by **Doug Darling** to accept all amendments to the Planning Commission Bylaws listed above, as written.

All in favor: 8 Opposed: 0

Motion by **LeRoy Zieske** and seconded by **Richard Horn** to present the amended Planning Commission Bylaws to the Township Board, and to ask them to forward them to the Township Attorney for review.

Motion by **Doug Darling** and seconded by **Penny Turner** to have the rough draft meeting minutes be sent to the Planning Commission Secretary and all other Planning Commission members once they are completed in the legal time frame set by Michigan State Laws.

All in favor: 8 Opposed: 0

Old Business Cont.:

Motion by **Doug Darling** seconded by **Richard Horn** to have all meeting notices and meeting agendas emailed to all Planning Commission members, and all members will reply they have received them to whoever at the Township sends them.

All in favor: 8 Opposed: 0

There was brief talk about a Special Use Public Hearing that needs to be held for a Verizon Cellphone Tower on Fuller Road. The Planning Commission decided to schedule that public hearing for Thursday, September 7, 2017 at 7:30p.m.

Motion by **Doug Darling** seconded by **Larry Fiebelkorn** to have Dave Friend or the Township contact the Township Attorney on the following day to see if it's proper or appropriate to have back to back meetings, in the scenario of having a public hearing which is paid for by a private individual and then having a workshop upon the adjournment of the public hearing.

All in favor: 8 Opposed: 0

Depending on what the Township Attorney says regarding back to back meetings, a workshop may follow the public hearing on Thursday, September 7, 2017.

2. Zoning Review

Motion by **Richard Horn** seconded by **Penny Turner** to table the Zoning Review until a further meeting, to be determined.

New Business:

1. Raisinville Master Plan

Brief discussion on this subject because the Planning Commission was not provided the materials needed to review. It was said they will receive the Master Plan so they may review it at another time.

2nd Citizens' Time:

Multiple residents expressed disappointment with the Planning Commission tabling the Zoning Review.

Motion made by **LeRoy Zieske** and seconded by **Pam Ackerman** to adjourn.

Meeting adjourned at approximately 10:08p.m.

Special Use Public Hearing Planning Commission meeting set for Thursday, September 7, 2017 at 7:30pm.

Respectfully Submitted by

Amanda Taepke