

## OBTAINING PERMITS

ELECTRICAL\* MECHANICAL\* PLUMBING

MUST FIRST FILL OUT AN APPLICATION (LOCATED IN FRONT OF OFFICE.)

IF USING A CONTRACTOR WE NEED A COPY OF THE CONTRACTORS LICENSE AND PROOF OF LIABILITY INSURANCE FROM THE INSURANCE COMPANY LISTING LONDON TOWNSHIP AS CERTIFICATE HOLDER.

### ***BUILDING PERMITS***

BUILDING PERMITS FOR NEW HOMES AND ADDITIONS ARE CHARGED BY THE SIZE OF THE HOUSE.

BUILDING PERMITS FOR RE-MODELING IS FIGURED BY THE COST OF RE-MODELING.

WHEN BUILDING A NEW STRUCTURE MUST ALWAYS GO TO MONROE COUNTY HEALTH DEPT, ROAD COMMISSION, AND IF NEEDED THE MONROE CO. DRAIN COMMISSION.

### ***FOR ALL NEW CONSTRUCTION:***

WE NEED PROOF OF OWNERSHIP

***TWO COPIES OF CONSTRUCTION PLANS*** THAT INCLUDES FLOOR PLAN, FOUNDATION AND ROOF DETAILS, ALL CONSTRUCTION DETAILS, SUCH AS JOIST, RAFTER AND STUD SIZE AND SPACING, DRYWALL AND SHEATHING THICKNESS, DRAIN DETAILS, ETC. ELECTRICAL, PLUMBING AND MECHANICAL LAYOUT AND ALL FOUR ELEVATIONS THAT INCLUDE DIRECTION OF EACH, INCLUDING FINISHED GRADE, ROOF PITCH AND OVERHANGS, SIDING AND ROOFING MATERIALS, INSULATION, ETC. SHOW ALL DIMENSIONS.

### ***WE NEED A SITE PLAN***

A COPY OF YOUR SITE PLAN DRAWN TO SCALE, WHICH CONTAINS: SIDE SETBACKS, MINIMUM FRONT AND REAR SETBACKS. MUST ALSO INCLUDE LOCATION OF NEW CONSTRUCTION, ALL EXCISTING STRUCTURES, MAJOR PROPERTY FEATURES, SEPTIC TANKS AND TILE FIELD.

SIDE SETBACKS FOR BUILDINGS MUST BE A MINIMUM OF 15 FEET, A TOTAL OF 50FT. EXCEPT IF YOU ARE ZONED R-2, THEN THE MINIMUM IS 10 FT. AND A TOTAL OF 25 FT.

MINIMUM FRONT YARD SET BACKS IS 35 FT. EXCEPT IF YOU ARE ZONED R-2, THEN THE MINIMUM IS 25 FT. THE MINIMUM REAR YARD SETBACK IS 50 FT., EXCEPT IF YOU ARE ZONED R-2, THEN THE MINIMUM IS 35 FT.

MUST BE 50FT. FROM THE CENTER OF A COUNTY DRAIN.